

What to bring to the Arrangement Conference

Often we are asked, "What do we need to bring to the arrangement conference?"

Or "What do we need to provide to the funeral home?"

Below is a helpful list of the items that may be needed:

1. Your loved one's Social Security Card
2. Your loved one's Driver's License
3. Vital statistical information: date of birth, place of birth (city and state), spouse's full name (including maiden name), parents' full names (including mother's maiden name), decedent's address, etc.
4. Insurance Policies
5. Recent photo (for identification purposes)
6. Obituary (in **digital format**) can be emailed to your funeral director. Ask your funeral director for their email address.
7. Photo of your choice for the obituary (we can post 4 or 5 photos on our website). Bring or send the photo in digital format if possible. We can scan a physical photo if needed.
8. Clothing if your loved one will be viewed at service:
For Women: undergarments (underwear and bra), dress, suit, shirt, slacks, (whatever you prefer), etc. Please make sure your choice includes sleeves (preferably long sleeves) and that you avoid a low neck. Some families also include a scarf for the neck, any special make up, lipstick, nail polish, jewelry, and a favorite perfume of the deceased if you desire. Shoes & eye glasses are not necessary.
For Men: undergarments (underwear, t-shirt, socks), suit, shirt, slacks, jeans, tie, (whatever you prefer), etc. Please do not choose low neck items. Some families also include a favorite cologne of deceased, cufflinks, headwear, handkerchiefs, a belt, etc. Shoes are not necessary.
9. Military Discharge papers and/or certificates from the military (DD-214) if your loved one is a veteran. **Ask for a veteran specialist to inform you of the benefits provided by the U.S. government for qualified veterans.**

NOTE: After meeting with the funeral director, there may be other items that will be needed.